

APARTMENT RENTAL APPLICATION

_____ **New** _____ **Roommate** _____ **Transfer**

Date Received: _____ **Time Received:** _____

Apartment #: _____ **Who referred you?** _____

NAME: Mr./Mrs./Miss _____

Present Address: _____ City/ State/Zip _____

Telephone Number: _____ Date of Birth: _____ S.S.#: _____

LIST PERSONS WHO WILL OCCUPY THE APARTMENT

Name: _____ Relationship: _____ D.O.B.: _____ Sex: M / F S.S.# _____

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PRESENT LANDLORD/MORTGAGE COMPANY:

Name and Address: _____

How long there?: _____ Monthly Payment?: _____ Phone Number : _____

Why are you leaving?: _____

PREVIOUS LANDLORD: _____ Address: _____

PRESENT EMPLOYER: _____ Address: _____

Position: _____ Nature of Business: _____ How long?: _____

Income: _____ Hr. / Mo. / Yr Phone Number: _____

PREVIOUS EMPLOYER: _____ Address: _____

SPOUSE'S EMPLOYER: _____ Address: _____

Position: _____ Nature of Business: _____ How long?: _____

Income: _____ Hr. / Mo. / Yr. Phone Number: _____

Other Income: Source: _____ Amount : \$ _____

BANK ACCOUNTS: Name: _____ Checking Savings Amount : \$ _____

Name: _____ Checking Savings Amount : \$ _____

CREDIT REFERENCES

	Amount Owng	Monthly Payment
1. _____	\$ _____	_____
2. _____	\$ _____	_____

How many vehicles would you keep at this address? (Include company cars, boats, campers, etc.) **IF** permitted

- 1. _____ Year: _____ Tag # _____ State: _____
- 2. _____ Year: _____ Tag # _____ State: _____
- 3. _____ Year: _____ Tag # _____ State: _____

HAVE YOU OR YOUR SPOUSE EVER BROKEN A LEASE OR BEEN EVICTED FROM AN APARTMENT?

Yes No If yes, please explain: _____

HAVE YOU OR YOUR SPOUSE EVER BEEN SUED FOR NON-PAYMENT OF RENT OR DAMAGES TO PROPERTY? Yes No

If yes, please explain: _____

Desired date of occupancy? _____ Lease term preferred? _____

Do you have any pets? Yes No If so, what kind? _____ Weight: _____

Does your pet have a current rabies vaccination? _____ When? _____

In case of emergency, please contact: _____ How related?: _____

Address: _____ Phone No.: _____

The above information is correct to the best of my knowledge. It is understood that the above information will be held strictly confidential. I authorize management to verify the information provided in this application by making the following inquiries: 1) Verification of wages and/or salary, 2) Verification of current and previous places of residence, including payment history, 3) A current credit inquiry through the Credit Bureau and/or other references listed on application. I understand that if the information received from the above listed inquiries do not fall within the guidelines of the admission standards, as established by management that my application may be denied. 4) Criminal background check.

Applicant has deposited herewith the sum of \$ _____, the receipt of which is hereby acknowledged. This application is made with the understanding that it is subject to acceptance by the Lessor. The applicant agrees that he/she shall not have any right to occupy any of the premises of the Lessor until execution by the Applicant and by the Lessor of a written lease of a particular apartment to be leased. The applicant agrees that the aforementioned deposit is not a rental payment and will not be applied towards any rental payment.

The applicant further agrees that in the event the application is approved (the approval and the time thereof being in the sole discretion of the Lessor) and the applicant fails or refuses to enter into the contemplated lease within 24 hours of the approval of the application, applicant will forfeit deposit as liquidated damages. Applicant will take possession of the apartment by the desired date of occupancy or will forfeit all deposits paid to hold the apartment.

In the event that the application is not approved or the lease is not executed for any reason for which the Lessor is responsible, said deposit will be refunded to the Applicant.

Signature of Applicant(s): _____ Signature of Manager: _____

- Please be aware that some large moving trucks may not be permitted to pass through property gates.